

DHCD Jack A. Proctor Virginia Building Code Academy 2015 Schedule-at-a-Glance



The Jack A Proctor Virginia Building Code Academy (VBCA) announces its **2015** calendar year schedule effective January 1, 2015. The VBCA has reduced overall tuition and lodging fees – see the 2015 Fee Schedule on page 3. In addition the VBCA will continue to offer two continuing education events during this calendar year – check the VBCA On-Line Registration System for additional details. Refer to the course description for more information specific to each course or program offering and the Matrix for certification information. Please note all offerings are subject to change or cancellation based on enrollment of 14 persons or fewer or as otherwise indicated, based on program need, or instructor availability.

For more information or for course registration please visit our website:

<https://dmz1.dhcd.virginia.gov/TASO/TASOTCO/Default.aspx>

Date	Course	Location/Area
Winter 2015 Semester		
January 20-22	<i>Core</i>	Northern VA area
January 27-29	Plumbing Inspection	Fairfax Code Academy
February 10-12	Advanced Official	Metro Richmond area
February 18-20	Electrical Inspection	Prince William Code Academy
February 18-20	Plan Review Residential**	Northern VA area
February 24-26	Fire Protection Systems	Fairfax Code Academy
March 3-5	Mechanical Inspection	Fairfax Code Academy
March 4	Intro to Braced Walls	Northern VA area
March 10-12	Plans Review Structural	Northern VA area
March 10-12	Property Maintenance Inspection	Prince William Code Academy
March 17-18	Energy, Conservation, and Code for Residential Structures	Northern VA area
March 24-25	Permit Technician	Prince William Code Academy
March 24-26	Building Inspection Commercial	Northern VA area
March 31-April 2	Plans Review Non-Structural	Northern VA area
April 7-9	Building Inspection Residential	Southwest VA area
April 21-22	<i>Continuing Education Offering - TBA</i>	Northern VA area
TBD	Basic Amusement Device	To be determined
Spring 2015 Semester		
April 21-23	<i>Core</i>	Eastern VA area
April 28-30	Plumbing Inspection	Eastern VA area
May 5-7	Advanced Official	Metro Richmond area
May 12-14	Electrical Inspection	Eastern VA area
May 12-14	Property Maintenance Inspection	Eastern VA area
May 19-21	Plans Review Residential**	Eastern VA area
May 19-21	Mechanical Inspection	Christiansburg VA
June 2-3	Energy, Conservation, and Code for Residential Structures	Eastern VA area
June 2-4	Plans Review Structural	Eastern VA area
June 9-11	Fire Protection Systems	Eastern VA area
June 9-11	Building Inspection Residential	Eastern VA area
June 16-18	Energy, Conservation, and Code for Commercial Structures	Eastern VA area
June 17	Intro to Braced Walls	Eastern VA area
June 23-25	Plan Review Non-Structural	Eastern VA area
June 23-25	Building Inspection Commercial	Eastern VA area

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Date	Course	Location/Area
Fall 2015 Semester		
August 25-27	<i>Core</i>	Metro Richmond area
September 1-3	Plumbing Inspection	Metro Richmond area
September 9-11	Advanced Official	Metro Richmond area
September 22-24	Electrical Inspection	Metro Richmond area
September 22-24	Plans Review Residential**	Metro Richmond area
Sept.29 – Oct. 1	Fire Protection Systems	Metro Richmond area
October 6-8	Mechanical Inspection	Metro Richmond area
October 14-16	Plans Review Structural	Metro Richmond area
October 14-15	Energy, Conservation, and Code for Residential Structures	Metro Richmond area
October 20-22	Property Maintenance Inspection	Southwest VA area
October 20-22	Building Inspection Commercial	Metro Richmond area
October 27-29	Plan Review Non-Structural	Metro Richmond area
November 3 - 5	<i>Core</i>	Metro Richmond area
November 3 - 4	Permit Technician	Metro Richmond area
November 17-19	Energy, Conservation, and Code for Commercial Structures	Metro Richmond area
November 18	Intro to Braced Walls	Metro Richmond area
December 1-3	Building Inspection Residential	Metro Richmond area
December 9-10	<i>Continuing Education Offering – TBA</i>	Metro Richmond area

**Based on updates to the curriculum it is now strongly recommended that those seeking certification as a residential building plans examiner attend the Plans Review Residential course prior to attending the Plans Review Structural course and the Introduction to Wall Bracing program.

Effective with the 2015 schedule the VBCA will implement a new fee schedule reducing associated lodging costs. This fee schedule applies to all non-levy contributing localities, and third party, state, and non-local government code enforcement personnel requesting seats in VBCA tuition based programs or for those as indicated at the time of registration. Cancellation fees apply to all registrants regardless of employer.

FEE SCHEDULE effective January 1, 2015

Four-day program tuition	\$425.00
Three-day program tuition	\$325.00
Two-day program tuition	\$225.00
One-day program tuition	\$175.00
One-day program (no fee program)	No cost to participant
Lodging Fee	\$90 per night
Program Cancellation fee	\$65.00
Lodging Cancellation fee	\$55.00

Tuition Includes - Instruction materials, refreshment breaks and lunch each day.

Lodging Fee Includes - Single occupancy lodging accommodations and breakfast and lunch each training day.

Attendance Policy – All participants are required to have 100% attendance. Those participants arriving late or repeatedly leaving the training room may be asked to return to their worksite and reschedule the training for a time when they are experiencing fewer distractions.

Cancellation Policy – Program participants or localities may make changes or cancellations directly on the VBCA On-Line Registration System up to the registration deadline. All changes or cancellation requested after the deadline must be submitted in writing via e-mail vbca@dhcd.virginia.gov , or fax (804) 371-7092 to the Virginia Building Code Academy (VBCA) office. Cancellation notices should include participant name, employer name and address, e-mail and phone number as well as program title and dates. The VBCA office will offer cancelled seats to those on the waiting list and seats may not be replaced directly by locality or employer. Localities and employers and/or individuals will be invoiced applicable fees according to the fee schedule. All outstanding tuition or cancellation fees must be paid prior to future program registrations.

Cancellation Fees - Seats not cancelled prior to start of program are subject to a tuition no-show fee of \$65.00. Seat cancellations must be received in writing no later than close of business the day prior to program start date to avoid associated fees.

Lodging Cancellation fee – Lodging accommodations must be cancelled no later than the morning of the check-in by contacting the VBCA office in writing. Participants who fail to cancel requested lodging accommodations are subject to \$55.00 lodging fee. This includes participants who request lodging accommodations for the night prior but arrive the morning of the program. Individuals/localities will be invoiced directly following the program.